

PENNINGTON DANCE REGISTRATION PROCEDURE & FORM

REGISTRATION REQUIREMENTS:

Minimum age to register is 3 1/2 by Sept. Students ages 3 ½ - 4 must register for Introduction to Dance (45 minute class of ballet & jazz technique, rhythmic exercises & creative movement). Introduction to Dance students are accepted provisionally, depending on adjustment during the first two classes. If after two classes, the child's instructor and parents agree to wait a year to pursue class, tuition will be refunded, less the two classes taken. Students age 5 or older may register for technique classes in ballet, jazz, or tap. Pointe students must register for at least two ballet classes per week. Students may study pointe only with instructor's recommendation.

REGISTRATION PROCEDURE:

Students are placed in classes according to age/ability level based on prior experience, instructor's recommendations, and scheduling needs. Printed class schedules are tentative and may be revised as registrations are received. Students registered by 6/15 will be guaranteed placement. Registrations received after 6/15 will be processed on a first-come-first-served basis. Class size is limited. A waiting list for each class will be created. If you register before 7/15, you will receive written confirmation of your registration in early August. If you register later, your confirmation should be mailed within 2 weeks after you submit your registration form and fee. The first tuition payment is due by September 1st unless you are paying in cash. If you register after 9/1, submit your first tuition payment with the registration form.

HOW TO REGISTER:

Return the form with a \$30 non-refundable registration fee for each student. Make a copy of the form for your own records. Please use one form per student. Your registration can not be processed unless the form is completed and signed and the registration fee enclosed. Although no tuition deposit is required with registration, we assume you do intend to follow through with your class request(s). By returning the registration form, you are making a commitment and holding a place in class. If you can not keep that commitment, or if you need to change your class request(s), call Nancy Warner, Director, immediately so that students on the waiting list may be added to the class. If you do not follow through with your class request(s) after registering and do not notify Nancy Warner prior to 9/1, you will be billed the full annual tuition.

MAKE CHECKS PAYABLE TO:

PENNINGTON DANCE

MAIL COMPLETED FORM & REGISTRATION FEE:

PENNINGTON DANCE
1165 Bear Tavern Road
Titusville, NJ 08560

STUDENT'S LAST NAME _____ FIRST NAME _____

DAD'S FULL NAME _____ MOM'S FULL NAME _____

STUDENT'S ADDRESS _____

CITY _____ STATE _____ ZIP _____

MOM'S WORK _____ DAD'S WORK _____

MOM'S CELL _____ DAD'S CELL _____

EMAIL _____ HOME PHONE _____

GENDER _____ AGE (AS OF SEPT) _____ BIRTHDATE _____

SCHOOL (IN SEPT) _____ GRADE _____

PRIOR EXPERIENCE (NEW STUDENTS ONLY) _____

SCHEDULING/CARPOOLING: List specific choices for class days/times in numerical preference. State any days/times when you cannot be scheduled for class. Identify whether kindergarten is am, pm, or all day. List names of all students in your carpool.

MEDICAL: Thoroughly describe any physical conditions or learning disabilities that directly affect your child's performance in class.



CLASS REGISTRATION: Please check the style and number of classes per week you want. We will place students in appropriate classes. Private Pilates classes (by appointment).	Intro to Dance	r 1/week	r 2/week	(3½ -4 yrs)
	Tap	r 1/week	r 2/week	
	Jazz/Hip Hop	r 1/week	r 2/week	
	Ballet	r 1/week	r 2/week	
	Point/Ballet	r 1/week	r 2/week	
	Pilates Mat	r 1/week	r 2/week	

CHOOSE PAYMENT PLAN:

- Single payment 9/1
- Three payments 9/1, 12/1, 3/1
- Nine payments 9/1 thru 5/1

By signing this form I accept the terms and understand that this contract represents a financial commitment through the end of the school year. Adjustments may be made only under exceptional circumstances when a request is submitted in writing and approved by the Director. I have enclosed a non-refundable \$30 registration fee.

I agree to hold Pennington Dance, its directors, officers or employees harmless from any and all liability for personal injury or property damage. In the event that I cannot be reached in an emergency, I give the school staff permission to render or act on my behalf to obtain medical treatment for this student for an illness or injury that may occur while attending the school. I give permission for the above registered student to have his/her photograph taken while attending Pennington Dance. I understand that there is a possibility that the picture may be placed in the local newspaper with his/her full name.

PARENT/GUARDIAN SIGNATURE _____ DATE _____

Start Date: Annual Titition \$ _____ + \$ _____
 One installment now of \$ _____
 registration fee for a total of \$ _____
 Then _____ # of installments of \$ _____
 due from _____ to _____